

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

October 9, 2025, 6:30 PM

**Changed from Regular 10/14/25 schedule to ensure budget presentation due date obligations are met*

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, Nathalie Cass, and Mike Bushue

Board Members Not in attendance: NONE

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi

Meeting Attendees: None

CALL TO ORDER: The meeting was called to order at 6:29 P.M.

Meeting Minutes

A MOTION to approve the September Regular Meeting minutes, including suggested changes by Ron, was made by Rick. Susan seconded and the motion was approved by unanimous vote.

Financial Report – A MOTION to approve the September Financials was made by Susan. Rick seconded and the motion was approved by unanimous vote.

1) Operations Update – Easement Discussions, MMWS Updates, DeBiase Plumbing

- a. The plant is running well. Water loss is down to 3% since the majority of meters were replaced.

2) Meters / Meter Reading System

- a. **Installation Progress** – We have 17 customer who still need meter installations.

- b. **Status of Problem Installs**

- Trey found a contractor who is able to expand the meter pit at the Dill (formerly Matthes) property. The cost for the new pit and equipment is ~\$600, and excavation is estimated at \$5,000.
- There are five customers who opted to do the installations themselves; one has been completed, and the others have been given a verbal warning of the impending 90-day deadline.
- For any customer who attempts to sell their property without a remote-read meter installed, the new owners will not receive water service until that has been done.

3) Budget Review, Hardship Fund, and Rate Increase Discussion

- a. **Hardship Fund** – There had been some discussion at the October Regular meeting of developing a fund that people could donate to, to help those who are suffering from financial hardship and struggling to pay their water bill. We consulted our attorney on the matter, and he advised us that it would be extremely difficult to establish protocols to determine need, qualifications, and equitability.
 - There are resources available through Boulder County and similar organizations who can advise on and assist people who are struggling to pay their utility bills. Nathalie volunteered to look into it and we can send any applicable information she finds to our customers.
- b. **Budget Review** – The Board discussed the first iteration of the budget and weighed the necessity and impact of raising rates by varying amounts.

OTHER BUSINESS

- Mike expressed the importance of sending notices about District activity and plans via the mail, and not rely solely on using the website as the primary means of communication.

Testing/Reporting Schedule: Test results for radioactivity at Crystal Spring came back negative. Another round of lead testing will be done in October. Service line inventory was submitted to the state.

A MOTION to adjourn the meeting was made by Rick. Susan seconded and the meeting adjourned at 8:19 P.M.

Respectfully submitted,

Jennifer Cook